

Program Director – Monumental Kids Movement

Beyond Monumental

Beyond Monumental is a not-for-profit 501 (c)(3) organization whose primary purpose is to provide the Indianapolis community with a complement of activities built around their premiere event that promotes healthy living & fitness for all ages. Beyond Monumental gives back to the Indianapolis community by supporting youth programming that reinforces healthy lifestyles for young people, with an emphasis on working with urban students and Indianapolis Public Schools, donating more than \$1.3 million in 11 years.

Beyond Monumental plans and executes three signature running events in the greater Indianapolis area (the CNO Financial Indianapolis Monumental Marathon, the Indy Half Marathon at Fort Ben and the Monumental Mile), as well as two health and fitness related programs, and is searching for a passionate new team member to assist in those efforts.

Position Description:

The Program Director is responsible for the oversight of the Monumental Kids Movement youth wellness program, which educates and engages Indianapolis students on the benefits of exercise, proper diet and healthy living. Work directly with schools and other community partners to continually work toward the goal of improving the health and fitness of our community by directly increasing youth participation in the program. Collaborate with program stakeholders to seek additional funding and increase exposure of the program. Lead the program development with respect to policies, procedures, and guidelines relative to nutrition and physical activity.

Position Responsibilities:

1. Serve as the leader for all aspects of the program
 - a. Work alongside the Director of Operations & Community Outreach and the Executive Director to build a comprehensive program management strategy
2. Develop and maintain a working relationship with the administration of Marion County public school districts with a focus on Indianapolis Public Schools (IPS) and the IPS Education Foundation
3. Develop and maintain relationships with appropriate community partners to accomplish program objectives
4. Develop and maintain relationships with local health, social service, and educational entities related to achieving the goal of improving the health and fitness of our community
5. Manage the Monumental Kids Movement program within IPS, MSD of Lawrence Township, MSD of Pike Township, additional Marion County schools and with other related community partners
 - a. Teach district liaisons and Monumental Motivators the mission, core values and curriculum of Monumental Kids Movement
 - b. Assist district liaisons and Monumental Motivators with resources, materials, tools, information, etc. to support program instruction and planning, including new resources
 - c. Assist district liaisons/Monumental Motivators with the following:
 - i. Submission of all related program materials;
 1. Event registrations
 2. Nutrition surveys
 3. Pacing tests
 4. Program attendance records
 - d. Lead Monumental Kids Movement program training sessions
6. Promote program activities within program sites, schools, target neighborhoods, and the general community
7. Maintain and develop of the Monumental Kids Movement Toolkit
8. Assist with all grant related fundraising and reporting:

- a. Work alongside the Director of Operations & Community Outreach and the Executive Director to prospect new funding sources, write grants, and ensure timely and accurate submission of proposals related to the Monumental Kids Movement
9. Lead the Team Monumental Kids effort to attract and retain individual fundraisers
10. Contribute to and support all Beyond Monumental Events as needed

Qualifications:

Ideal candidates will have:

1. A degree in health education, education, public health, or a related field and three-to-five years' experience working with schools or community partners on health. Relevant community experience will also be considered with a completed degree
2. Experience in health, community, and/or educational programming, project planning, development, implementation and promotion within an urban setting
3. Grant writing and fundraising experience
4. Desire to contribute to a committed team, working hard to support the Indianapolis running community and help drive change toward a healthier city
5. Willingness to work nights and weekends as required by workload, deliverables or events
6. Excellent communication skills, both written and verbal
7. Demonstrated time management skills
8. Proven ability to work under multiple deadlines with collaborative spirit and poise under pressure
9. Commitment to providing outstanding customer experience

Interested candidates should send a letter of interest and resume to careers@beyondmonumental.org.