



INTERNSHIP OPPORTUNITY – FALL 2026

www.beyondmonumental.org

Participant Relations & Marketing Intern

Beyond Monumental is seeking a dedicated college student searching for a unique Fall Semester internship in participant relations and marketing as it relates to sport, events, tourism, and not-for-profit management.

We're looking for an intern to assist with the continued development and growth of the Apex Benefits Monumental Kids 5K, Indy Half Marathon at Fort Ben, the Monumental Health and Fitness Expo, and the CNO Financial Indianapolis Monumental Marathon. This position will help to improve the overall participant experience before, during, and after our events. The Participant Relations & Marketing Intern will assist with participant registration, communications, and other responsibilities as assigned.

Responsibilities:

- Provide clear, timely, and professional responses to participant and event-related inquiries via email and phone;
- Assist with maintaining and updating FAQ resources to ensure accurate and consistent participant communications;
- Support registration for all fall events with a focus on the Apex Benefits Monumental Kids 5K presented by IU Indianapolis;
- Help prepare for Packet Pickup and provide guidance and support to volunteers on all three fall event weekends;
- Assist with planning for the Race Morning Will Call, VIP, Legacy Program, and Team Monumental Kids Experiences;
- Coordinate registration needs with select running clubs and assist with Running Club Row;
- Assist with event reporting and communication, including event sponsors, Run For A Cause charity partners, Monumental Ambassadors, Monumental Corporate Cup, Team Monumental Kids;
- Assist with marketing, communications, and content initiatives supporting Beyond Monumental events and programs;
- Assist with fulfilling orders/requests and help with shipments; and
- Other duties as assigned.



Requirements:

All eligible applicants must currently be enrolled in an undergraduate or graduate program. Excellent oral and written communication skills; ability to manage several projects simultaneously; proficient in Microsoft Office; and a dedicated, energetic work ethic are required for the position. The ideal candidate is a self-starter, prepared to handle a wide range of duties. Interns must be prepared to perform physical labor, able to lift 50 pounds, work outside regardless of weather conditions, and be able to provide their own transportation and computer.

Location: The internship will take place in a hybrid setting, both in-person with the Beyond Monumental staff and remotely. "Field Work" at Beyond Monumental will take place at various locations in Indianapolis.

Time Commitment & Compensation:

- Candidates are expected to commit to 15-30 hrs./week for 10-12 weeks (actual start and end dates are flexible and will be determined at a later date).
- On-site participation at the following events is required:
 - Apex Benefits Monumental Kids 5K presented by IUI – September TBD
 - Indy Half Marathon at Fort Ben – October 2-3, 2026
 - CNO Financial Indianapolis Monumental Marathon – November 5-7, 2026
- Beyond Monumental recognizes that candidates may have additional school and/ job constraints;
- Students will have some flexibility in setting their work schedules.
- This is a paid, hourly position; students are also eligible for course credit (pre-approve with university representative and Beyond Monumental).

Application Process:

To apply, please submit cover letter, resume, and three references via email to careers@beyondmonumental.org